

**RURAL MUNICIPALITY OF ELTON
SEPTEMBER 8, 2020 REGULAR MEETING**

MEETING Council of the Rural Municipality of Elton assembled in Regular meeting on Tuesday, September 8, 2020, in the Elton Community Center at Forrest, Manitoba to allow physical distancing due to Covid-19 Pandemic Protocols.

ATTENDING Council: Donna Mitchell, Gregg Campbell, Rod Paterson, Ches Bollman, Cameron Hales, Melissa Bromley and Ross Farley (Reeve).
Staff: Shawna Paulsen (CAO), Jennifer Sutherland (Admin. Assistant) and Christy Burdeniuk (Admin Assistant).

Reeve Farley called the meeting to order at 9:10 am

AGENDA

ADOPT AGENDA 2020-220 MITCHELL-BOLLMAN
Be it resolved that Council of the Rural Municipality of Elton hereby adopt the agenda as revised. CARRIED 7-0

MINUTES

ADOPT MINUTES 2020-221 HALES-CAMPBELL
Be it resolved that Council of the Rural Municipality of Elton hereby adopt the Minutes of the Regular meeting held on August 11, 2020. CARRIED 7-0

DELEGATION

DELEGATION SID PERCHAK PUBLIC WORKS Due to flooding damage on Kirkham Road (west of PTH #10), it will need to be built up. Ratepayer in Ward 6 called regarding a concern by the CN bridge on Road 98W between Roads 67 & 68. Mowing maps are being reviewed. Ward 5 & 6 gravelling is almost complete.

BY-LAWS

CP RAIL AGMT This matter was tabled as no reply received from CP Rail to the municipality questions.

DRAINAGE POLICY Council will provide feedback.

MBEA DRAFT BY-LAW Council will provide feedback.

CODE OF CONDUCT Council will provide feedback.

PLANNING

- Courtesy Order to Comply – 60 Walker Avenue & 15 Walker Ave
- Bill 48 – The Planning Amendment Act

GENERAL BUSINESS

NORMAN CREEFORD CAIRN Tabled until the October Council meeting.

RFNOW ADDITIONAL PATHS 2020-222 HALES-BROMLEY
Be it resolved that Council of the Rural Municipality of Elton hereby approve additional paths as provided by RFNow Inc. on SE/SW 20-12-18 WPM, NE 16-12-18 WPM, NW 15-11-17 WPM and SW 16-12-18 WPM as circulated to Council. CARRIED 7-0

OFFICE LOCKS 2020-223 HALES-CAMPBELL
Be it resolved that Council of the Rural Municipality of Elton hereby approves an electronic deadbolt to replace existing deadbolt to the R.M. Office front door in the amount of \$359.90 (not including applicable taxes) as per quote dated September 2, 2020. CARRIED 7-0

CHANGE IN USE TAX PAYBACK 2020-224 BROMLEY-BOLLMAN
Be it resolved that Council of the Rural Municipality of Elton hereby initiate a change-in-use tax payback respecting Roll #63720 for the years 2018 to 2020, as per Assessment Services letter dated August 7, 2020. CARRIED 7-0

GEOFF REIMER REPORT 2020-225 HALES-PATERSON
Be it resolved that Council of the Rural Municipality of Elton hereby accept the report submitted by Geoff Reimer of GPR Project Management Consulting dated August 5, 2020. CARRIED 7-0

AMM COVENTION 2020-226 MITCHELL-CAMPBELL
Be it resolved that Council of the Rural Municipality of Elton hereby authorize all Members of Council; Shawna Paulsen, CAO; and Jennifer Sutherland and Christy Burdeniuk, Administrative Assistants to attend the virtual AMM Event on November 23, 2020; for a cost of \$100 plus GST for voting members and \$200.00 plus GST for all non-voting members. CARRIED 7-0

TAX SALE 2020-227 BROMLEY-CAMPBELL
Whereas the 2020 tax sale date was set for October 12, 2020 at 11:00 a.m.;
And whereas the Province of Manitoba suspended tax sale proceedings until
September 21, 2020 due to Covid-19;
Now therefore be it resolved that the 2020 tax sale be held March 9, 2021
at 11:00 a.m. in the Rural Municipality of Elton Council Chambers.
CARRIED 7-0

ADDITIONS DELETIONS FOR TAXES 2020-228 PATERSON-MITCHELL
Whereas the Provincial Assessment Office has forwarded assessment changes
to be added or deleted from the 2020 Assessment Roll dated August 2020.
Therefore be it resolved that Council of the Rural Municipality of Elton hereby
authorize additions of \$13,763.10 and deletions of \$3,946.29 to the
appropriate taxes for the 2020 tax roll.
CARRIED 7-0

ALL NET 2020-229 BOLLMAN-PATERSON
Be it resolved that Council of the Rural Municipality of Elton hereby authorize
the purchase of ALL Net Meetings for a cost of \$3,995.00 plus applicable
taxes in the 2021 budget year.
CARRIED 7-0

WARD BUSINESS

FORREST WATER TAP 2020-230 PATERSON-MITCHELL
Be it resolved that Council of the Rural Municipality of Elton hereby authorize
payment to Derek Wowchuk for a replacement water tap in the amount of
\$28.77 (not including applicable taxes).
CARRIED 7-0

WARD 1 DUST CONTROL 2020-231 MITCHELL-CAMPBELL
Be it resolved that Council of the Rural Municipality of Elton hereby approves
the reimbursement of dust control to Jillian and Jason Lawrence on Road 98W.
CARRIED 7-0

WARD 2

- Construction Meeting #2 & #3 agenda and minutes.

COMMITTEE REPORTS

FINANCE

- Bank balance \$252,439.77
- Meal Receipt Allocation

SIGNING AUTHORITY SHAWNA PAULSEN 2020-232 BOLLMAN-BROMLEY
Be it resolved that Council of the Rural Municipality of Elton hereby request
that Shawna Paulsen, CAO be added as a signing authority to all bank accounts
at Sunrise Credit Union under the name of the Rural Municipality of Elton
effective September 8, 2020.
CARRIED 7-0

BANK REC SOFTWARE 2020-233 BROMLEY-BOLLMAN
Be it resolved that Council of the Rural Municipality of Elton hereby authorize
purchase of Munisoft Bank Reconciliation software add-on in the amount of
\$559.00 plus applicable taxes.
CARRIED 7-0

AUDITED STATEMENTS Draft will be coming this week.

INDEMNITY Reviewed submissions for claims.

MACHINERY/PROPERTY

- Toromont Fleet Benchmarking Report
- Capital I Industries Flyer

PERSONNEL/HEALTH & SAFETY

OVERTIME APPROVAL 2020-234 BROMLEY-CAMPBELL
Be it resolved that Council of the Rural Municipality of Elton hereby approve
August 2020 overtime as follows:

Office Staff Overtime	22.5 Hours
Public Works Overtime	24.5 Hours

CARRIED 7-0

PROCUREMENT WEBINAR 2020-235 MITCHELL-PATERSON
Be it resolved that Council of the Rural Municipality of Elton approve Shawna
Paulsen, CAO to attend the Procurement Webinar facilitated by Lisa Stivers of
TDS Law on September 23rd and 24th at a total cost of \$150.00. **CARRIED 7-0**

WHEATBELT ROAD QUOTE 2020-236 CAMPBELL-HALES
Be it resolved that Council of the Rural Municipality of Elton hereby award
quote #E324 dated September 7, 2020 in the amount of \$26,412.50 to
Bluestar Construction Ltd. for repairs to Wheatbelt Road. **CARRIED 7-0**

PLANNING/ECONOMIC DEVELOPMENT

- August building permits
- City of Brandon Public Hearing: Amending Brandon's Zoning BL
- Notice that Waywayseecappo First Nation met requirements of the MB Building Code

ELTON MUNICIPAL UTILITY/ASSET MANAGEMENT/WHITEMUD CONSERVATION

- What we should do for people refusing entry into their homes for water meter changes?
- MWSB Application for the WERWC Treatment Plant approved funding.
- ALS Water Reports
- Whitemud Watershed District Minutes

EMERGENCY MEASURES

- COVID
 - Letter from the Province re: Covid-19
- Request for Fire Hydrants in the Village of Forrest

INTEGRATED WASTE

- Evergreen Environmental Technologies (verbal report)

ROADS

- Replacement of Box Culvert on PTH #10 (emailed August 13, 2020)

CORRESPONDENCE

- a. Barrier-Free Manitoba support letter update
- b. Letter asking for support for the position of Vice Pres. Of AMM (Larry Johnson, City of Selkirk)
- c. AMM Member Advisory / News Bulletin / Western District Update
 - i. WDU – August 2020
 - ii. MA – LGCA Consultation for Cannabis Consumption Spaces
 - iii. MA – Toward Parity in Municipal Politics Webpage
 - iv. NR – Western Canadian Municipal Association meet
 - v. NB – August 14, 2020
 - vi. MA – Message from Ralph Groening – not seeking reelection
 - vii. MA – Executive Committee Nominations
 - viii. MA – 2020 Executive Committee Elections
 - i. November 2 Nominations Close
 - ii. November 16 – Advanced Voting
 - iii. November 23 – Final Candidate Speeches & Voting

ACCOUNTS

**ACCOUNTS
2020-237**

BROMLEY-BOLLMAN

Be it resolved that Council of the Rural Municipality of Elton hereby approve accounts in the amount of \$378,005.88 as per list of accounts circulated to the members of Council.

CARRIED 7-0

EXCUSED

Councillor Farley was excused and Councillor Mitchell took the chair.

**ADJOURN
2020-238**

HALES-BOLLMAN

Be it resolved that Council of the Rural Municipality of Elton hereby adjourn this meeting at 12:09 pm, to meet again on October 13th, 2020 at 9:00 am or at the call of the Reeve.

CARRIED 6-0

RURAL MUNICIPALITY OF ELTON

Reeve

Chief Administrative Officer