

**RURAL MUNICIPALITY OF ELTON
FEBRUARY 10, 2020 REGULAR MEETING**

MEETING	The regular meeting of the Council of the Rural Municipality of Elton was held on Monday, February 10, 2020 in the Council Chambers at Forrest, Manitoba. All Council members were advised that the regular scheduled date of February 11, 2020 had been changed to Monday, February 10, 2020.
ATTENDING	Council: Donna Mitchell, Gregg Campbell, Ches Bollman, Cameron Hales, Melissa Bromley and Ross Farley (Reeve). Councillor Mitchell attended at 9:05 am. Staff: Kathleen Steele (CAO) and Jennifer Sutherland (Administrative Assistant). Reeve Farley called the meeting to order at 9:00 am.
AGENDA	
ADOPT AGENDA 2020-034	HALES-CAMPBELL Be it resolved that Council of the Rural Municipality of Elton hereby adopt the agenda as revised. CARRIED 5-0
ATTENDING	Councillor Mitchell joined the meeting at 9:05 am
DELEGATIONS	
DELEGATION PUBLIC WORKS	Kerry Moorehead and Sid Perchak, Public Works, attended to outline proposed work and purchases for consideration in the 2020 Financial Plan.
MINUTES	
ADOPT MINUTES 2020-035	BOLLMAN -HALES Be it resolved that Council of the Rural Municipality of Elton hereby adopt the Minutes of the Regular meeting held on January 14, 2020. CARRIED 6-0
FINANCIAL STATEMENT	
FINANCIAL STATEMENT NOTES	It was noted that, as budgeted, the actual Keystone Planning District startup costs had been transferred from Accumulated Surplus. No funds were transferred from Road Reserve (originally budgeted for \$140,450.00 transfer) due to additional Gas Tax funds received in 2019, all of which were used. \$34,000.00 was proposed to transfer to Utility Operating from Utility Distribution Reserve for main waterline installation to address water supply issue identified during 2019.
DEC 31, 2019 CASH BASIS FIN. STATEMENT 2020-036	CAMPBELL-HALES Be it resolved that Council of the Rural Municipality of Elton hereby accept and file the Financial Statement for the year ended December 31, 2019 as prepared on a cash basis. CARRIED 6-0
TRANSFER FROM UTILITY RESERVE 2020-037	HALES-CAMPBELL Be it resolved that Council of the Rural Municipality of Elton hereby approve transfer in the 2019 financial year from Utility Distribution Reserve to Utility Fund for costs for extend main waterline along the east side of 35-11-19 WPM in the amount of \$34,000.00. CARRIED 6-0
BUSINESS ARISING FROM MINUTES	
CP 120.5 CROSSING	Transport Canada rules for determining sightlines was discussed. Quotes are required to cut the brush on the South-West side of the tracks due to the area involved and potential cost. A meeting will be set up with landowners in the area to discuss the above works.
AMM RESOLUTION	The proposed resolution for the June 2020 AMM District Meeting was tabled pending further review of the outstanding planning items and draft Building By-Law.
REVISED DEV. AGMT	The draft Development Agreement pro-formo was tabled until after the Development Agreement seminar.
LEGAL OPINION FIRE AUTHORITY	The legal opinion from Meighen Haddad regarding issues with respect to fire department & mitigating risk of fire was reviewed. Further questions that were raised will be forwarded to the Municipal Lawyer for review.
BY-LAWS	
BL 1624 WHITEMUD DISTRICT 2020-038	BOLLMAN-HALES Be it resolved that Council of the Rural Municipality of Elton hereby give third reading to By-Law No. 1624 (Whitemud Watershed District) and consider it passed. CARRIED 6-0 <i>In Favour: Farley, Mitchell, Campbell, Bollman, Hales, Bromley</i>
BL 1626 CP Rail Crossing Agreement	Adoption of Agreement and 1 st reading of BL 1626 (CP Rail Mile 120.5 Private crossing) was tabled. The agreement and questions arising from internal review will be forwarded to the Municipal Lawyer for comments prior to consideration to adopt the agreement.

PLANNING BUSINESS

SUBDIVISION 4116-19-8125 Subdivision File No. 4116-19-8125 for Roderick & Lana Paterson on Pt. NW 13-11-19 WPM has been approved.

GENERAL BUSINESS

SOUTHWEST FLOOD MTG 2020-039 **BROMLEY-BOLLMAN**
Be it resolved that Council of the Rural Municipality of Elton hereby authorize the following to attend the Southwest Flood Strategy Group meeting in Hartney on February 19, 2020 at 2:00 pm. **FARLEY & BOLLMAN CARRIED 6-0**

SELL GLASS BINS TO TAC IN 2019 2020-040 **HALES-CAMPBELL**
Be it resolved that Council of the Rural Municipality of Elton hereby ratify the sale of the old glass bins to TAC for the price of \$100.00 each (3 bins) for a total of \$300.00. **CARRIED 6-0**

POLICING MEETING 2020-041 **MITCHELL-BOLLMAN**
Be it resolved that Council of the Rural Municipality of Elton hereby authorize Ross Farley to attend Policing Meeting in Souris, MB on February 13, 2020. **CARRIED 6-0**

DELEGATIONS CONTINUED

DELEGATION PATERSON & NICOL FORREST ELEVATOR GROUNDS
Harvey Paterson, Shirley Nicol & Brenda Billowus attended at 10:10 am to discuss Forrest Elevator Grounds. There are two different interested parties in purchasing the land: Keller Development (which is pending due to determination of lagoon capacity) and a party from Neepawa area who is interested in putting up a 25,000 square foot sports training facility which will include proposed items such as batting cages, soccer pitch, badminton and tennis training areas. Parking area may need to be requested from Elton lands adjacent to the site. Council advised that Keystone Planning District would need to be contacted in order to see if it is a permitted or conditional use for the zoning in that area, with business and site plans being an asset for application.

ECO-WEST AIMÉ BOISJOLI EMISSIONS TARGET
Aimé Boisjoli of Eco-West attended at 10:30 am. The RM of Elton joined Partners for Climate Protection (PCP) program in 2016. It consists of a five-step Milestone Framework for action relating to climate change by reducing emissions. Milestones consist of #1 Create a baseline emissions inventory and forecast, #2 set emission reduction targets, #3 develop a local action plan, #4 implement the local action plan, and #5 monitor progress and report results. Based on global estimates, Elton's suggested target for 10 year emission reductions are 6% for community and 20% for the municipality based on 2015 levels. A resolution will be drafted for consideration at the March 2020 council meeting.

GENERAL BUSINESS CONTINUED

FIPPA 2020-042 **BROMLEY-BOLLMAN**
Whereas Section 80 of The Freedom of Information and Protection of Privacy Act requires that each local public body designate a person or group of persons as its Head for the purposes of this Act;
And Whereas the Rural Municipality of Elton is a local public body under the Freedom of Information and Protection of Privacy Act;
Now therefore be it resolved that Council of the Rural Municipality of Elton hereby designates all members of Council as the Head for the purpose of the Freedom of Information and Protection of Privacy Act effective immediately. **CARRIED 6-0**

MAYOR, REEVE & CAO MTG. 2020-043 **MITCHELL-BROMLEY**
Be it resolved that Council of the Rural Municipality of Elton hereby authorize Reeve Farley and CAO Steele to attend the 2020 Mayors, Reeves and CAO Meetings on Tuesday, April 14, 2020 at the Keystone Centre. **CARRIED 6-0**

MOS SEMINAR 2020-044 **MITCHELL-CAMPBELL**
Be it resolved that Council of the Rural Municipality of Elton hereby authorize the following to attend the Municipal Officials Seminar at the Keystone Centre in Brandon on April 15 and 16, at a cost of \$150.00 per attendee:
COUNCIL: FARLEY, MITCHELL, CAMPBELL, PATERSON, BOLLMAN, HALES, BROMLEY
STAFF: STEELE, BURDENIUK, SUTHERLAND
And furthermore, authorize public works staff to attend Trade Show, Lunch, Presentations from suppliers and the Municipal Mixer at a cost of \$50.00 per attendee on April 15, 2020: **MOOREHEAD, PERCHAK. CARRIED 6-0**

CHANGE MARCH MTG TO MAR 3/20 2020-045 **BOLLMAN-CAMPBELL**
Be it resolved that Council of the Rural Municipality of Elton hereby Reschedule the March 2020 Regular meeting to Tuesday, March 3, 2020 (previously Tuesday, March 11, 2020). **CARRIED 6-0**

**2020
FINANCIAL
PLAN MTG
DATES
2020-046**

BROMLEY-BOLLMAN

Be it resolved that Council of the Rural Municipality of Elton hereby set meetings as follows:

- 1) Financial Plan review meeting March 17 @ 9 am
 - 2) Financial Plan Public Hearing April 7 @ 1:30 pm, to be held in Council Chambers at Forrest, Manitoba.
- CARRIED 6-0**

**BOARD OF
REVISION
FOR 2021
2020-047**

BROMLEY-BOLLMAN

Be it resolved that Council of the Rural Municipality of Elton hereby set the date for sitting of the Board of Revision for 2021 Assessments to be held on October 13, 2020 @ 10:15 a.m.

CARRIED 6-0

2020
FINANCIAL
PLAN ITEMS
PUB 3150
ROAD/DRAIN
UTILITY
METER HEADS
FORREST LINES

Council indicated that purchase of Pubworks 3150 will be included in the 2020 year which will require significant preparation time for breakdown of assets to be imported into the program. Drainage Licenses and proposed 2020 roadwork were reviewed. Estimated costs for change from current radio heads to cellular heads were reviewed with Council indicating costs for a change to cellular heads should be included in the plan from utility reserves. Current radio heads are discontinued. Forrest waterline replacement is also to be considered (pending confirmation from Manitoba Water Services Board if funding is approved).

EXCUSED

Councillor Hales was excused for the remainder of the meeting.

WEED
SPRAYING

Council reviewed the Public Notice for Weed Spraying, and approved it as circulated. Although it is not intended to spray in 2020, it was deemed prudent to be licensed in case spraying for weeds or grasshoppers was ultimately required.

COMMITTEE REPORTS

FINANCE

BANK

Bank Balance at February 10, 2020 is \$949,532.75.

**MGRA
RENEWAL
2020-048**

BROMLEY-CAMPBELL

Be it resolved that Council of the Rural Municipality of Elton hereby do not authorize renewal of Manitoba Good Roads Membership for the amount of \$200.00.

CARRIED 5-0

**2020
SCHOLARSHIP
ELTON
COLLEGIATE
2020-049**

BROMLEY-BOLLMAN

Be it resolved that Council of the Rural Municipality of Elton hereby authorize 2020 scholarship for Elton Collegiate in the amount of \$500.00.

Criteria for the award:

"Presented to a graduating student who resides in the R.M. of Elton and has demonstrated diligence and hard work to achieve a Personal Best. The scholarship will be paid upon proof of enrollment in a post-secondary institution to the R.M. of Elton office."

CARRIED 5-0

**ECC
TRANSPORTATION
GRANT
2020-050**

BROMLEY-BOLLMAN

Be it resolved that Council of the Rural Municipality of Elton (Elton) hereby do not authorize a grant for Elton Community Centre 3 on 3 hockey tournament for transportation.

CARRIED 5-0

POLICY NO
24-2012

Proposed revisions to Policy No. 24-2012 were tabled for discussion at the March or April Council Meeting when all members of Council are present.

PERSONNEL/HEALTH & SAFETY

**OVERTIME
APPROVAL
2020-051**

MITCHELL-BROMLEY

Be it resolved that Council of the Rural Municipality of Elton hereby approve January 2020 overtime as follows:

Office Staff Overtime:	3.75 hours	
Public Works Staff Overtime:	14.00 hours	CARRIED 5-0

**MUNISOFT
CONFERENCE
2020-052**

MITCHELL-BROMLEY

Be it resolved that Council of the Rural Municipality of Elton hereby authorize the following to attend the inaugural MuniSoft Conference from Sept 15 – 17, 2020 in Regina SK at a cost of \$595.00 plus taxes per person plus expenses: Jennifer Sutherland.

CARRIED 5-0

**SUBDIVISIONS
101
SEMINAR
2020-053**

MITCHELL-BROMLEY

Be it resolved that Council of the Rural Municipality of Elton hereby authorize Christy Burdeniuk & Jennifer Sutherland to attend the Subdivision 101 seminar in Brandon MB on March 10, 2020 at no cost.

CARRIED 5-0

**MMAA
CONFERENCE
2020-054**

MITCHELL-BROMLEY

Be it resolved that Council of the Rural Municipality of Elton hereby authorize Steele and Burdeniuk to attend annual MMAA Conference in Winnipeg on April 26-29th, 2020 at a cost of \$400.00 per attendee plus expenses. **CARRIED 5-0**

KEYSTONE PLANNING DISTRICT Keystone Planning Committee met and have a proposed 2020 Levy for Elton in the amount of \$43,883.44 plus a 2020 Capital Contribution (to reserve) of \$10,000.00. Discussion is ongoing relating to funds for Development Plan Review Reserve and Capital Buy-in.

ELTON MUNICIPAL UTILITY

COMPLIANCE AUDITS Compliance Audits for Whitehead Elton Regional Water Cooperative, Elton & Whitehead Utility have been received with no concerns noted.

INSPECTION OF METERS 2020-055 **BOLLMAN-BROMLEY**
Be it resolved that Council of the Rural Municipality of Elton hereby set operations policy for Utility Water Meter Connections as follows:
Inspection of unconnected meters every 3 year(s)
Rotating inspections on connected meters on an annual basis. CARRIED 5-0

EMERGENCY MEASURES

EMO SEMINAR ITEMS Christy Burdeniuk attended EMO workshop on January 30, 2020. A summary of the workshop notes was circulated to council. Items of note were:
MB Hydro: Will do a tabletop with the Municipality for a mock ice storm if requested
Will undertake a community workshop for the public with the support of local emergency personnel at no charge;
Recommended education for 96-hour emergency home kit on hand;
Community Wildfire Protection Plan has some helpful tips for farms that could be promoted through website, newsletter & Facebook
Tabletop training should be facilitated by one party other than Emergency Coordinator.

INTERGRATED WASTE

CleanFarms CleanFarms has collection bags available for small pesticide and fertilizer containers that will be distributed through Ag Dealers and can be dropped off at our local landfills.

ROADS

PUBLIC WORKS Road signs through the Municipality need to be inspected to make sure they are at proper height and are in good condition, to be replaced during routine maintenance and repair.

CORRESPONDENCE

AMM Member Advisory / News Bulletin

- Jan 22, 20 - A message from Executive Director Denys Volkov
- Jan 24, 20 – News Bulletin
- Jan 24, 20 – DFA program announced for Oct 2019 weather event
- Jan 28, 20 – Western Directors Update
- Feb 3, 20 – AMM Concludes successful trip to Ukraine
- Feb 7, 20 – News Bulletin

OpenNorth: Community Solutions Webinar Series

FCM Partners for Climate Protection information

Tanners Crossing Planning District – Notice of Public hearing Feb. 27, 2020 at 10:00 am.

RM of Cornwallis – Notice of Public Hearing Feb. 18, 2020 at 7:00 pm.

ManSea Conference in Morden, MB on April 8, 2020

ACCOUNTS

ACCOUNTS 2020-056 **BROMLEY-CAMPBELL**
Be it resolved that Council of the Rural Municipality of Elton hereby approve accounts in the amount of \$99,738.89 as per list of accounts circulated to the members of Council. CARRIED 5-0

ADJOURN

ADJOURN 2020-057 **MITCHELL-CAMBELL**
Be it resolved that Council of the Rural Municipality of Elton hereby adjourn this meeting at 3:07 pm to meet again on Tuesday, March 3, 2020 at 9:00 am or at the call of the Reeve. CARRIED 5-0

RURAL MUNICIPALITY OF ELTON


Reeve


Chief Administrative Officer