

**RURAL MUNICIPALITY OF ELTON  
NOVEMBER 12, 2019 REGULAR MEETING**

MEETING The regular meeting of the Council of the Rural Municipality of Elton was held on Tuesday, November 12, 2019 in the Council Chambers at Forrest, Manitoba.

ATTENDING Council: Donna Mitchell, Gregg Campbell, Rod Paterson, Ches Bollman, Cameron Hales, Melissa Bromley and Ross Farley (Reeve).  
Staff: Kathleen Steele (CAO) and Christy Burdeniuk (Administrative Assistant).  
Reeve Farley called the meeting to order at 9:01 A.M.

**AGENDA**

**ADOPT AGENDA 2019-337** **BOLLMAN-CAMPBELL**  
**Be it resolved that Council of the Rural Municipality of Elton hereby adopt the agenda as revised. CARRIED 7-0**

**MINUTES**

**APPROVE MINUTES 2019-338** **MITCHELL-BOLLMAN**  
**Be it resolved that Council of the Rural Municipality of Elton hereby adopt the Minutes of the Regular meeting held on October 11, 2019. CARRIED 7-0**

**BUSINESS ARISING FROM MINUTES**

FIRE UPDATES Onsite Water Storage: Brandon Fire Department has indicated that due to the increase in size of the water tanker capacity, they are satisfied that this is sufficient to meet onsite water storage requirements.

Oakview meeting: Councillors Hales and Bromley met with Oakview representatives and went over the past and proposed agreements and costs. Oakview advised they will review the information with their Council.

**CONTROLLED BURN COSTS 2019-339** **BOLLMAN-MITCHELL**  
**Be it resolved that Council of the Rural Municipality of Elton hereby agree that if a ratepayer requests onsite fire protection for a controlled burn, that all costs charged for provision of onsite fire protection services be the responsibility of the ratepayer. CARRIED 7-0**

HIGHWAYS MEETING UPDATE Councillor Campbell noted that Manitoba Highways had indicated there was more patching planned for PR 353. The access on No. 10 Highway is under an agreement to be removed pending completion of the back access road.

FUTURE SPRAYING Council discussed their plans for future spraying as 2019 was the final year of the three-year contract, including pros and cons on spraying versus mowing. It was indicated that there would be no spraying for 2020 as they would increase mowing, following which they will review for subsequent years.

FORREST WATER LINES It was noted that an estimated cost to replace Forrest waterlines was about \$200,000.00. Funding may be available for mainline only in the amount of 30% dependent on Manitoba Water Services Board budget. More consideration will be given during 2020 Financial Plan considerations.

**FINANCIAL STATEMENT**

**FINANCIAL STATEMENT 2019-340** **BOLLMAN-HALES**  
**Be it resolved that Council of the Rural Municipality of Elton hereby accept and file the Financial Statement for the month ended October 31, 2019. CARRIED 7-0**

**BY-LAWS**

**BL 1618 AGMT CHRISTIE ORGANICS 2019-341** **CAMPBELL-MITCHELL**  
**Be it resolved that Council of the Rural Municipality of Elton (Elton) hereby give second reading to By-Law No. 1618 (Christie Organics and Gravel, Robert O. Christie) for the right of removal and use of all gravel, stones and other aggregate materials from a portion of the NE ¼ 27-13-19. CARRIED 7-0**

**BL 1618 AGMT CHRISTIE ORGANICS 2019-342** **MITCHELL-CAMPBELL**  
**Be it resolved that Council of the Rural Municipality of Elton (Elton) hereby give third reading to By-Law No. 1618 (Christie Organics and Gravel, Robert O. Christie) for the right of removal and use of all gravel, stones and other aggregate materials from a portion of the NE ¼ 27-13-19 and consider it passed. CARRIED 7-0**  
*In Favour: Farley, Mitchell, Campbell, Paterson, Bollman, Hales, Bromley*

**BL 1619 2020 INDEMNITY 2019-343** **BOLLMAN-CAMPBELL**  
**Be it resolved that Council of the Rural Municipality of Elton (Elton) hereby give first reading to By-Law NO. 1619 (Indemnity). CARRIED 7-0**

**BL 1620 RIVERDALE FIRE 2019-344**      **BOLLMAN-CAMPBELL**  
Be it resolved that Council of the Rural Municipality of Elton (Elton) hereby give first reading to By-Law NO. 1619 (Fire Protection Agmt. w/Riverdale for years 2020-2022). **CARRIED 7-0**

**BL 1620 RIVERDALE FIRE 2019-345**      **BOLLMAN-CAMPBELL**  
Be it resolved that Council of the Rural Municipality of Elton (Elton) hereby give second reading to By-Law NO. 1619 (Fire Protection Agmt. w/Riverdale for years 2020-2022). **CARRIED 7-0**

**PLANNING BUSINESS**

**OPEN HEARING MCLAUGHLIN C-01-19-E 2019-346**      **HALES-BOLLMAN**  
Be it resolved that Council of the Rural Municipality of Elton hereby open public hearing for Conditional Use Application No. C-01-19-E for Glen Edward McLaughlin and Carol Diane McLaughlin on Pt. NE ¼ 12-12-19 WPM. **CARRIED 7-0**

HEARING      There were no parties in attendance to give presentations for or against the application.

**C-01-19-E MCLAUGHLIN 2019-347**      **CAMPBELL-MITCHELL**  
Be it resolved that Council of the Rural Municipality of Elton hereby approve Conditional Use Application C-01-19-E for Glen Edward McLaughlin and Carol Diane McLaughlin on Pt. NE ¼ 12-12-19 WPM to establish a rural non-farm dwelling in the "AG80" Agricultural General Zone. **CARRIED 7-0**

**CLOSE HEARING C-01-19-E 2019-348**      **BROMLEY-MITCHELL**  
Be it resolved that Council of the Rural Municipality of Elton hereby close public hearing for Glen Edward McLaughlin and Carol Diane McLaughlin. **CARRIED 7-0**

CONFLICT OF INTEREST      Councillor Paterson declared a Conflict of Interest with the following matter and exited Council Chambers.

**OPEN HEARING PATERSON C-02-19-E 2019-349**      **HALES-BOLLMAN**  
Be it resolved that Council of the Rural Municipality of Elton hereby open public hearing for Conditional Use Application No. C-02-19-E for Roderick Thomas Paterson and Lana Suzanne Paterson on Pt. N ½ of NW ¼ 13-11-19 WPM. **CARRIED 6-0**

HEARING      There were no parties in attendance to give presentations for or against the application.

**C-02-19-E PATERSON 2019-350**      **BROMLEY-BOLLMAN**  
Be it resolved that Council of the Rural Municipality of Elton hereby approve Conditional Use Application C-02-19-E for Roderick Thomas Paterson and Lana Suzanne Paterson on Pt. N ½ of NW ¼ 13-11-19 WPM to establish a rural non-farm dwelling in the "AG80" Agricultural General Zone. **CARRIED 6-0**

**CLOSE HEARING C-02-19-E 2019-351**      **BROMLEY-MITCHELL**  
Be it resolved that Council of the Rural Municipality of Elton hereby close public hearing for Roderick Thomas Paterson and Lana Suzanne Paterson. **CARRIED 6-0**

RETURN      Councillor Paterson returned to the meeting.

**BOARD OF REVISION**

**RECESS MEETING 2019-352**      **BROMLEY-BOLLMAN**  
Be it resolved that Council of the Rural Municipality of Elton hereby recess this meeting of Council and assemble as the Board of Revision. **CARRIED 7-0**

**REASSEMBLE 2019-353**      **BOLLMAN-BROMLEY**  
Be it resolved that Council of the Rural Municipality of Elton hereby reassemble in open meeting. **CARRIED 7-0**

**GENERAL BUSINESS**

COMMITTEE APPOINTMENTS      General and committee appointments were reviewed. Ballots for voting for committees were circulated, to be tabulated and returned later in the meeting.

WARDS 5+6 GRAVEL HAUL      Council requested a Request for Proposals be circulated for gravel haul from the Christie pit for a two (2) year term.

**RECONSIDER RES 2019-317 PUBLIC SECTOR PARTNERS ASSET MANAGEMENT 2019-354** **HALES-BROMLEY**  
**Be it Resolved that Council of the Rural Municipality of Elton hereby give Notice of Motion to reconsider Resolution No. 2019-317 passed on October 11, 2019 which reads:**

Be it Resolved that Council of the Rural Municipality of Elton hereby authorize Public Sector Partners for Progress (non-profit) specializing in Asset Management to do the following:

1. Analysis for existing infrastructure
2. Development of infrastructure modelling parameters and;
3. Forecasting of current and future asset performance (level of service) and expenditure.

For the cost of \$1.00 per resident which equals \$1,273.00 as per 2016 census.  
**due to confirmation that the \$1,273.00 is an annual charge. CARRIED 7-0**

**PHILLIPS PRESENTATION** Council indicated that they wished to proceed with the presentation by Russ Phillips approved at the October meeting before making a decision on Asset Management.

**2020 E911 FEES 2019-355** **BOLLMAN-CAMPBELL**  
**Be it resolved that Council of the Rural Municipality of Elton hereby authorize payment for E911/Police Emergency Communications 2020 Annual Service Fee of \$5,690.31 (\$4.47 x 1273 population). CARRIED 7-0**

**EXCUSED** Councillor Paterson was excused from the balance of the meeting.

**COMMITTEE APPOINT'S 2019-356** **HALES-BROMLEY**  
**Be it resolved that Council of the Rural Municipality of Elton hereby approve the following committee appointments for November 2019 to November 2020 as follows:**

	<u>CHAIRMAN</u>	<u>SECOND</u>
Finance	BROMLEY	BOLLMAN
Machinery & Property	HALES	CAMPBELL
Personnel & Health & Safety	MITCHELL	PATERSON
Planning & Economic Development	BOLLMAN	CAMPBELL
Elton Municipal Utility	BOLLMAN	BROMLEY
Emergency Measures	BROMLEY	BOLLMAN
Integrated Waste Management	HALES	CAMPBELL
Roads	CAMPBELL	HALES

**CARRIED 6-0**

**APPOINT'S GENERAL 2019-357** **BROMLEY-MITCHELL**  
**Be it resolved that Council of the Rural Municipality of Elton hereby make the following appointments for November 2019 to November 2020:**

- 1) Each Councillor is hereby appointed Road Commissioner and Fire Guardian in their ward.
- 2) Reeve is appointed fire guardian in all wards in the absence of the Councillor for that ward.
- 3) That Deputy-Reeve be Donna Mitchell.
- 4) That the law firm Meighen Haddad LLP be appointed as municipal solicitor.
- 5) That Ches Bollman, Councillor, and Wes Pankratz, Ratepayer, be appointed as representatives to Whitemud Watershed Conservation District.
- 6) That Ches Bollman, Gregg Campbell and Ross Farley be appointed to Brandon & Area Planning District Board, with Donna Mitchell as alternate only if needed to form quorum for Brandon & Area Planning District Board meetings.
- 7) That Ross Farley and Ches Bollman be appointed to Keystone Planning District Board, with Gregg Campbell as alternate only if needed to form quorum for Keystone Planning District Board meetings.
- 8) That Donna Mitchell, Gregg Campbell, Rod Paterson, Ches Bollman, Cameron Hales, Melissa Bromley, and Ross Farley as Chairman, form the Board of Revision.
- 9) That Ross Farley, Ches Bollman and CAO Kathleen Steele be appointed as representatives to the Whitehead Elton Regional Water Co-operative Inc. Board.

**CARRIED 6-0**

**REVISED RFNOW MAPS 2019-358** **MITCHELL-HALES**  
**Be it resolved that Council of the Rural Municipality of Elton hereby approve the revised RFNOW Inc. Douglas North maps for fibre optic installation. CARRIED 6-0**

**ETRANSFER DEADLINE** Council discussed the deadline for tax payments at October 31 regarding e-transfers. E-transfers must be accepted by office staff, resulting in penalty being charged under the policy if they are not emailed by close of the office. No changes were made to the policy.

<b>WARD BUSINESS</b>
----------------------

**DOUGLAS RECYCLE BIN 2019-359** **BOLLMAN-CAMPBELL**  
**Be it resolved that Council of the Rural Municipality of Elton hereby authorize one (1) additional 6 yard recycling bin at the Douglas transfer site from MWM Environmental at a rate of \$107.86 per month. CARRIED 6-0**

DOUGLAS RD DIRT PILE Councillor Mitchell will contact Gary Demkey regarding removal of the dirt pile from Douglas Road upgrades work.

**LOT 7-55511 CAMPBELL-BOLLMAN**  
**FORREST Be it resolved that Council of the Rural Municipality of Elton hereby authorize**  
**EXTENSION an extension for completion of landscaping on Lot 7 Plan 55511 in Forrest**  
**2019-360 (Mullin) from February 2020 to July 31, 2020. CARRIED 6-0**

WD 4 TREES RAILWAY RD It was noted there were trees on Railway Road that should be removed.

WD 5 CROSSINGS Work to improve the CN crossing on Humesville Road has been completed. The CN crossing on 107W between Roads 67N and 68N will be included in the 2020 Financial Plan.

**COMMITTEE BUSINESS**

**FINANCE**

BANK Bank balance at November 12, 2019 is \$1,494,682.17.

BRHC Grant Consideration for a grant for the Brandon Regional Health Centre will be considered in the 2020 Financial Plan.

**MACHINERY/PROPERTY**

OIL TESTING The oil test on #2 grader was returned with a caution, with re-testing in process. It is to be determined if oil testing is also carried out on the backhoe and tractor.

**PERSONNEL/HEALTH + SAFETY**

**OVERTIME APPROVAL 2019-361** **HALES-BROMLEY**  
**Be it resolved that Council of the Rural Municipality of Elton hereby approve**  
**October 2019 overtime as follows:**  
Office Staff Overtime: 1.75 hours  
Public Works Staff Overtime: 1.5 hours **CARRIED 6-0**

**PW JOB DESCRIPTION 2019-362** **HALES-BROMLEY**  
**Be it Resolved that Council of the Rural Municipality of Elton hereby ratify the**  
**Public Works Equipment Operator job description as circulated. CARRIED 6-0**

**EQUIPMENT OPERATOR GUIDELINES 2019-363** **HALES-MITCHELL**  
**Be it resolved that Council of the Rural Municipality of Elton hereby set the**  
**following for Public Works Operator:**  
Wage Range: \$25.00 – \$30.00  
Probation Period: to July 2020  
Blue Cross: when probation done. **CARRIED 6-0**

**PW MEETING RECORD 2019-364** **BROMLEY-HALES**  
**Be it resolved that Council of the Rural Municipality of Elton approve and**  
**implement the Public Works Meeting Record as revised. CARRIED 6-0**

**AMM CONV PW EVENT 2019-365** **BOLLMAN-HALES**  
**Be it resolved that Council of the Rural Municipality of Elton hereby authorize**  
**the following parties to attend the AMM Public Works Event Tuesday,**  
**November 26, 2019 from 9:00am – 2:00 pm at the Keystone Centre at a cost**  
**of \$25.00 per person (includes lunch):**  
2 Public Works employees. **CARRIED 6-0**

**SUBDIVISION SEMINAR 2019-366** **CAMPBELL-HALES**  
**Be it resolved that Council of the Rural Municipality of Elton hereby authorize**  
**Kathleen Steele to attend Subdivisions 101 in Brandon on Wednesday, January**  
**15, 2020. CARRIED 6-0**

**PLANNING/ECONOMIC DEVELOPMENT**

PLANNING DISTRICT TRANSITION Rural planning meeting notes from November 6, 2019 circulated and reviewed. The Keystone Planning District (KPD) logo was provided for Council. Banking will be at the Cornwallis financial institution. Elton agreed to provide time for website creation. Advertisement for the transition to KPD is to be via newsletter, website and Facebook notices, with a media event to be planned. Brandon & Area Planning District (BAPD) operating bank account is to remain active until completion of the 2019 audit, which is a BAPD expense.

**EMERGENCY MEASURES**

TABLETOP EXERCISE It was noted the tabletop exercise is scheduled for November 18, 2019 at 9:00 am, with all of Council, office and public works to attend. The seminar scheduled for October 30, 2019 was cancelled due to the work following the Thanksgiving Day weekend snow storm.

**INTEGRATED WASTE**

EVERGREEN Dirt work on the new cell is about 40% complete.

**ROADS**

2019 WEED  
SPRAY  
CONCERNS

The reply from the Minister regarding concerns with the 2019 weed spraying was provided for Council. It was noted that a Weed Inspector needed to be appointed for 2020. Council advised they would consider suggestions for this position for the January 2020 meeting.

**CORRESPONDENCE**

AMM Member Advisory / News Bulletin

- Oct 21 - Financial Costs from Storm Impacts
- Oct 25 – MB Hydro Storm Clean-up Safety Info
- Oct 25 – News bulletin
- Oct 28 – AMM 2018 Convention minutes, financial stmt., Trading Company financial stmt.
- Nov 7 – MPI Streamlining process for firefighting invoices
- Nov 8 – News Bulletin

Bill 12: The Red Tape Reduction & Government Efficiency Act – received Royal Assent  
Environmental Consulting Solutions – Services available

**ACCOUNTS**

**ACCOUNTS  
2019-367**

**BROMLEY-BOLLMAN**

**Be it resolved that Council of the Rural Municipality of Elton hereby approve accounts in the amount of \$2,553,696.93 as per list of accounts circulated to the members of Council. CARRIED 6-0**

**ADJOURN**

**ADJOURN  
2019-368**

**MITCHELL-BROMLEY**

**Be it resolved that Council of the Rural Municipality of Elton hereby adjourn this meeting at 2:17 pm, to meet again on Tuesday, December 10, 2019 at 9:00 am or at the call of the Reeve. CARRIED 6-0**

RURAL MUNICIPALITY OF ELTON

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer