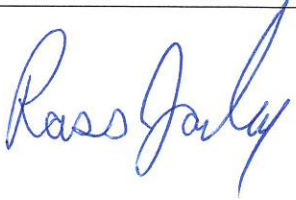


## The Rural Municipality of Elton

<b>REFERENCE:</b>	Finance	<b>AUTHORITY:</b>	Council
<b>SUBJECT:</b>	Community Centers	<b>EFFECTIVE DATE:</b>	January 10, 2012
<b>ADOPTED BY RESOLUTION NO. &amp; DATE:</b>	1988 – 56 March 14, 1988	<b>NUMBER OF PAGES:</b>	2
<b>AMENDED BY RESOLUTION NO. &amp; DATE:</b>	2012-039 January 10, 2012 2013-239 August 13, 2013 2018-357 December 11, 2018	<b>REEVE'S SIGNATURE FOR APPROVAL</b>	

### **POLICY DESCRIPTION:**

The Rural Municipality of Elton, over the years, has established a pattern of service delivery based on the philosophy of providing the ratepayers with essential service of top quality in the most cost efficient manner possible.

The present Council feels that this policy has been sound, acceptable to the ratepayers, and, so long as the present economic conditions persist, should continue.

Council believes that recreational facilities are an asset to the community but are not an essential service in which the Municipality should have a direct and ongoing financial input. We feel that the ratepayers in their respective communities should accept the responsibility for the operation and financing of these facilities at whatever level they feel they can afford.

There are three community facilities in three villages; Forrest, Douglas and Justice. In addition, several ratepayers utilize facilities in centers outside our boundaries, such as Brandon, Rivers, Rapid City, Brookdale, Minnedosa and Carberry. Should interest be expressed by the community centres within the municipality, Council would be open to the formation of a committee consisting of a representative from each of the community centres when dealing with financial requests.

Therefore, the policy of the Rural Municipality of Elton with regard to contributions to community centers in the Municipality is as follows:

### Annual Operating Grant

- 1) Elton will provide an annual operating grant during the Financial Plan process to assist with usual operating expenses.
- 2) As provided in the minutes of the February 23, 2016 Elton Council meeting, Financial Statements must be submitted by each community centre not later than December 31 in each year to be eligible for operating grant under Clause 1) for that year. The Financial Statement must be approved by the executive Board and bear the signature of the President.

### Specific Grant Requests

All specific grant requests must be submitted to the Elton Municipal Office not later than February 15 in each year.

### Operating Specific Grant

- 3) Requests for small annual operating grants in addition to the grant provided under Clause 1) may be submitted by community centre boards for Elton Council consideration during Financial Plan deliberations. These requests shall be considered on an individual request basis.

### Capital Specific Grant

- 4) Council must be advised of any capital expenditure(s) prior to the commitment of any capital expenditure greater than \$1,500.00, even if no funds are requested or required from Council due to potential Municipal responsibility for unpaid accounts.
- 5) Capital fund and special events requests are considered on an individual request basis. Any funds approved under this clause must be used for the purpose for which they were approved and may not be used for a different project without prior approval by Council.
- 6) Requests should be submitted by a detailed presentation that includes such information as: details of work proposed, demonstrate the community centers' ability to finance the major portion of these projects, funds available, and funds projected to be raised, together with any other pertinent information.
- 7) A permit must be obtained from Brandon & Area Planning District for any building improvements for the safety of users in a public building.
- 8) Final invoices for approved work must be submitted to the Elton Municipal Office for direct payment to the vendor. Following payment, the cost net of GST shall be charged to the community centre as per the funding agreement approved by Council.