

**RURAL MUNICIPALITY OF ELTON**  
**APRIL 9, 2018 SPECIAL MEETING**

MEETING Council of the Rural Municipality of Elton assembled in Special meeting on Monday, April 9, 2018, in the Council Chambers at Forrest, Manitoba. All active Council Members were notified of the meeting.

PRESENT Attending the meeting were Councillors Mitchell, Campbell, Paterson, Bollman, Hales and Reeve Farley. Reeve Farley called the meeting to order at 7:00 P.M.

Also attending for the Financial Plan Hearing and Annual Ratepayers Meeting were Jon Burton, David Mazier, Kemal Joomun, Mel Birmingham, Doug & Judy Marvin, Murray McCallum, Mark Phillips, Jack Miller, Allan and Kimberly Miller, Don Pugh and Willard Pugh.

PURPOSE The meeting was held for the following matters:

1. Call to Order
2. Approve Agenda \*
3. Review Minutes of April 5, 2017 Financial Plan Hearing/Annual Ratepayers Meeting
4. Public Hearing 7:00 pm: Financial Plan (Finance Chair: Ches Bollman)
  - a. Open Public Hearing
  - b. Review of Financial Plan
  - c. Registration of Support/Opposition
  - d. Close Public Hearing
5. Annual Ratepayers Meeting
  - a. Ward and Committee Reports
    - i. Donna Mitchell: Ward 1, Planning/Econ Dev't, Utility, EMO
    - ii. Gregg Campbell: Ward 2, Machinery/Property, Personnel/Health & Safety
    - iii. Harvey Paterson: Ward 3
    - iv. Ches Bollman: Ward 4, Whitemud Watershed Conservation District
    - v. Cameron Hales: Ward 5, Integrated Waste, Roads
    - vi. Ross Farley: Reeve
  - b. Q & A from Ratepayers in attendance
6. Accept and File Revised 2017 Financial Statement \*
7. Adopt 2018 Financial Plan and 5-Year Capital Plan \*
8. By-law No. 1594 (Mill Rate By-law - 1<sup>st</sup> reading) \*
9. Other items that may arise
10. Adjourn

**AGENDA  
2018-113**

**BOLLMAN-CAMPBELL**

**Be it resolved that Council of the Rural Municipality of Elton hereby adopt the agenda as presented. CARRIED 6-0**

MINUTES  
REVIEW

Reeve Farley noted for those in attendance that the minutes from the 2017 financial plan hearing were in the packages provided. If anyone had any questions, there is a Q & A section later in the meeting.

**OPEN  
HEARING  
2018-114**

**CAMPBELL-BOLLMAN**

**Be it resolved that Council of the Rural Municipality of Elton hereby open the public hearing for the 2018 Financial Plan. CARRIED 6-0**

2017  
FINANCIAL  
STATEMENT  
REVIEW

Deputy-Reeve/Finance Chair Bollman reviewed the 2017 Financial Statement, noting the PSAB and cash basis difference. Items noted included:

- Additional \$150,000 to Machinery Reserve due to grader costs
- \$60,000 Road Improvement Grant received
- Cash versus PSAB operating surplus

2018  
FINANCIAL  
PLAN REVIEW

Deputy-Reeve/Finance Chair Bollman reviewed the proposed 2018 Financial Plan. Discussion included:

- Tax requirement (noted included education levies)
- Fire/Protective services
- Transportation (actual 2017 Road Re-Construction \$253,000+)
- Planning increases (lower revenues in 2017)
- Weed costs (noted spray used changed in 2018, currently under contract)
- Utility reserve funds
  - additional \$500,000 to each of Capital & Distribution reserves
  - assist in keeping future consumer rates low
  - potential for new reservoir requirement
  - more consumers results in higher revenue

• Information on proposed 2018 work in information packages

Council advised upon an inquiry that similar miles are currently being sprayed as have been done in the past. The value of spraying has been raised as back slopes are not able to be sprayed. It was suggest more spot spraying versus full miles might be more effective.

SUPPORT FOR  
2018 FIN PLAN

Reeve Farley asked those in attendance if there were any objections to the Financial Plan as presented. No one in attendance registered any objection.

**CLOSE  
HEARING  
2018-115**

**BOLLMAN-CAMPBELL**

**Be it resolved that Council of the Rural Municipality of Elton hereby close the public hearing for the 2018 Financial Plan. CARRIED 6-0**

MOVE AGENDA REEVE FARLEY noted that Agenda Items 6, 7 and 8 would be moved forward and dealt with  
ITEMS FWD at this time.

**REVISED MITCHELL-HALES**  
**2017 F/S Be it resolved that Council of the Rural Municipality of Elton hereby accept and**  
**2018-116 file the revised Financial Statement for the year ended December 31, 2017 as**  
**follows: PSAB Accrual Basis Operating Surplus \$217,962.90**  
**Cash Basis Operating Surplus \$ 13,446.43**  
**CARRIED 6-0**

**ADOPT 2018 PATERSON-HALES**  
**FIN PLAN Be it resolved that Council of the Rural Municipality of Elton hereby adopt the**  
**2018-117 2018 Financial Plan and Five Year Capital Plan for the years 2019 to 2023 as**  
**presented. CARRIED 6-0**

**BL 1594 BOLLMAN-PATERSON**  
**2018 MILLS Be it resolved that Council of the Rural Municipality of Elton hereby give first**  
**2018-118 reading to By-Law No. 1594 (2018 Mill Rates). CARRIED 6-0**

RATEPAYER COUNCIL proceeded with Ward and Committee Reports and opened the meeting to  
MEETING comments from ratepayers in attendance.

MITCHELL COUNCILLOR MITCHELL reported on items including the following:  
WARD 1 Ward 1: removed trees/shrubs from Douglas road; culvert replaced on Madford Rd;  
PLAN/ECON Machinery Road repairs; Douglas sidewalk installed; elevations taken for flood protection  
(north side of Douglas); appreciation expressed for those that responded to grass fire  
Planning/Economic Development: FCM grant received for master drainage plan (study  
starting with south of Brandon – mainly initiated by the impact of drainage in the Crocus  
area in Brandon onto Cornwallis); website being updated;  
Utility: finished waterline installation; a few non-local connections made; about 400  
consumers; have about 100 additional residential equivalent capacity remaining  
EMO: no flood expected; EMO Plan to be updated

CAMPBELL COUNCILLOR CAMPBELL reported on items including the following:  
WARD 2 Ward 2: Wheatbelt Rd improvements; Clay capping on Humesville Rd (Elton Rd done in  
MACH/PROP 2016)  
PERS/HEALTH Machinery/Property: 2 new graders purchased; one new 1-way plow purchased; no major  
items on property  
Personnel/Health & Safety: New Foreman hired; Quarterly H + S meeting held with no  
concerns/accidents

In response to questions, council advised that additional drainage approval is needed to cross the gas line which we are waiting for and the scope of work was revised to include drainage for the potential future 10 lots that remain; new graders are similar to current models but are Tier IV motors; grader mount packers have been considered vs current pull types with cost about \$30,000 each and storage only allowing 1 grader/packer to be stored in shop due to length. Rocks in roads are being pulled when roads are soft with comments made on rocks in ditch from Elton Rd clay capping and on edge of Humesville Rd.

The condition of PR 468 was raised and Council was requested to consider passing a resolution to be sent to Manitoba Infrastructure.

PATERSON COUNCILLOR PATERSON reported on items including the following:  
WARD 3 Ward 3: shoulder reclamation was done in two areas in 2017; ¾ mile of Deer Ridge Rd was built on a 50/50 cost share with Brandon; Brandon maintaining Deer Ridge and Sandison between Deer Ridge and pavement at airport; culvert installed in Rugby Rd; Monarch Rd culvert budgeted for in 2018; machinery road improvement between 35/36-11-19 using waste rock and packing with Paterson to build up part of the road under a subdivision agreement; Evolution training planned for 2018 for the new Foreman with refresher for the operators.

In response to questions, it was advised that grading with ice blades had been done in Ward 3 and on Rugby Rd; monitor costs on rotovating vs clay capping relating to lifetime of road considering impact by traffic patterns and noting increased gravel quantities required.

BOLLMAN COUNCILLOR BOLLMAN reported on items including the following:  
WARD 4 Ward 4: two culverts installed and waterline installed; clay capping on south mile of  
WHITEMUD Douglas Rd in 2018  
Whitemud Watershed; budget cuts impact on ability to maintain projects

In response to questions, drainage on PR# ditch has been budgeted for 2018 upon receipt of license to proceed.

HALES  
WARD 5  
EVERGREEN  
ROADS

Councillor Hales reported on items including the following:  
Ward 5: 15,000 yds crushed in Christie pit which should provide for Wards 5 + 6 gravelling in 2018 and 2019; Bluestar and Gilbert are in second year of 2 year contract  
Evergreen: soil farm had good year in 2017 with about \$400,000 revenue; reduced some hog hair disposal; gasification project hoping to be operational this spring which has received FCM grant funding with Evergreen committing \$200,000.

In response to questions, the cost to gravel was estimated for those in attendance (information in package). Follow up on repairs to Glanton School ball diamond was raised. Council was requested to inquire with CN Rail regarding planks replacement. Grading/material on machinery roads was discussed.

WARD 6  
PATERSON/  
HALES  
REPORTED

Councillors Paterson and Hales reported on items including the following:  
Ward 6: gravelling was done per the map provided by Councillor Kowbel; mowing to be completed soon.

It was noted that the machinery road between ½-12-19 WPM was improved but smaller rock could be used.

FARLEY  
REEVE

Reeve Farley reported on items including the following:  
Planning: could be changes coming with one of the partners  
Roads: working to focus more time on main roads with secondary roads receiving less time  
Graders: Tier IV graders should bring higher resale price  
Office: repairs to office needed including parking around the foundation

In response to questions, items including the following were addressed:  
Special meetings: Council works to keep special meetings/costs as low as possible – additional meetings were required due to waterline installation in the past  
Mowing: was late in 2017 in north wards due to waterline installation  
River Waterline: Council considering options and would prefer replacement of the line  
Water Tanker: budgeted to replace the old tanker currently in use for fire response; looking at used truck  
Volunteer Fire Department: previous inquiries could not result in enough volunteers to man; consideration also must be given to costs for training, equipment, buildings to meet required standards. Ward 1 fire saw limited Brandon Fire Department response as 3 calls were received within about 90 seconds with the tanker having already been dispatched to a Cornwallis call prior to the Elton call (tanker owned jointly with Cornwallis).

**ADJOURN  
2018-119**

**MITCHELL-BOLLMAN**  
**Be it resolved that Council of the Rural Municipality of Elton hereby adjourn this meeting.**  
**CARRIED 6-0**

RURAL MUNICIPALITY OF ELTON

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Reeve

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Chief Administrative Officer